

Annex V Terms of Reference for Consultants and other persons hired by IFAD under a non-staff contract

Consultant ☐ **Intern** ☒ **Fellow** ☐ **Conference Service** ☐

Minimum number of years of relevant experience required (consultants only):

1yr ☒ 2yr ☐ 8yrs ☐ 12+yrs ☐

Full Name:	
Specialization:	Risk Management internship
Expected Start Date of Assignment:	
Expected End Date of Assignment:	
Total number of working days (max. 240 in a 12-month period):	
Division/Department:	RMU/ FOD
Location:	Rome
Reports to (name and title):	Jose Morte Molina, Chief RMU

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Expected Activities:

The Intern will assist the Risk Function with the production of risk reports and collecting data; he/she will assist in the enhancement of the financial model. Duties the intern will be expected to assist in:

- Collect economic data intelligence sources and official publications from key institutions (i.e. World Bank, IMF...) to facilitate the assessment of country risk ratings;
- Compilation and analysis of risk metrics related to the loan and investment portfolios;
- Assist in the maintenance of a risk database;
- Analyse performance reports;
- Create and maintain excel spreadsheets;
- Create and format presentations; and
- Any other related tasks as requested.

A. KEY PERFORMANCE INDICATORS

Expected Outputs (please include any travel if applicable):	Required Completion Date:
<ul style="list-style-type: none"> - Assist in reporting and data collection - Assist in financial modelling - Special projects 	

Clearance by COM if TORs include communication activities (see section 4.7(iii)):

Name:Signature..... Date:

Clearance by CFS if TORs include financial management responsibilities:

Name:Signature..... Date: